SAN BERNARDINO VALLEY | A REGIONAL WATER AGENCY SINCE 1954

AGENDA

SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT
380 E. Vanderbilt Way, San Bernardino, CA 92408

BOARD OF DIRECTORS' SPECIAL MEETING - POLICY/ADMINISTRATION WORKSHOP
2:00 PM Thursday, December 3, 2026

ZOOM INFORMATION
Online: https://sbvmwd.zoom.us/j/88452499078
Telephone: (877) 853-5247 US Toll-free

Meeting ID: 884 5249 9078
PASSCODE: 3802026

If you are unable to participate online or by telephone, you may submit your comments and questions in writing for Board consideration by emailing comments@sbvmwd.com with the subject line Public Comment Item # (insert the agenda item number relevant to your comment) or Public Comment Non-Agenda Item. Submit your written comments no later than 6 p.m. the day prior to the meeting. All public comments will be provided to the Board President and may be read into the record or compiled as part of the record.

IMPORTANT PRIVACY NOTE: Online participants MUST log in with a Zoom account. The Zoom app is a free download. Please keep in mind: (1) This is a public meeting; as such, the virtual meeting information is published on the World Wide Web and available to everyone. (2) Should you participate remotely via telephone, your telephone number will be your identifier during the meeting and available to all meeting participants; there is no way to protect your privacy if you elect to call in to the meeting.

CALL TO ORDER

1) INTRODUCTIONS

2) PUBLIC COMMENT
Members of the public may address the Board regarding any item within the subject matter jurisdiction of the Board; however, no action may be taken on off-agenda items except as authorized by law. Each speaker is limited to a maximum of three (3) minutes.

3) DISCUSSION AND POSSIBLE ACTION ITEMS

3.1 Review of Committee List (20 min) - Page 3
Staff Memo - Review of Committee List
1. Summary of Board Committees and External Appointments

4) **FUTURE BUSINESS**

5) **ADJOURNMENT**

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DATE: December 3, 2026

TO: Board of Directors' Special Meeting – Policy/ Administration

FROM: Heather Dyer, Chief Executive Officer/General Manager
Jose Macedo, Chief Administration Officer/ Deputy General Manager/
Clerk of the Board

SUBJECT: Review of Committee List

Staff Recommendation

Review the revised Summary of Board Committees and External Appointments; provide direction regarding the proposed committee consolidations, eliminations, classifications, and reporting expectations; and authorize Staff to finalize the roster, in advance of the 2027 Board appointments.

Summary

At the September 8, 2026, Board of Directors' Special Meeting - Resources/Engineering Workshop, the Board reviewed its internal committees and external appointments. Staff assessed the purpose, activity, anticipated need, and potential overlap of each assignment. The Board of Directors supported streamlining the roster but requested that the revised list return to the Board for further consideration before the regular biennial appointment process in early 2027.

The updated attachment separates internal Board committees from external governing boards, shareholder roles, and other appointments. It reflects the following direction and recommendations discussed and approved on September 8:

- Consolidate the Climate Resilience Committee into the Headwaters Resilience Partnership Committee, preserving the partnership's ongoing work and providing an annual Board report on accomplishments and upcoming priorities.
- Retain the Active Recharge Projects Policy Committee for issue-specific Board input as needed; consider appointing the same directors to the related PERC Policy Committee to maintain continuity while recognizing the Distinct east-side PERC projects.
- Remove the Tres Lagos Mutual Water Company assignment because the Agency no longer holds shares, and eliminate the State Water Project (SWP) Committee because SWP matters are addressed through monthly full-Board updates.

- Retain the Personnel/Workforce Development Committee for targeted discussions approximately two to three times annually, as needed, including organizational structure, workforce development, succession planning, and preparation for wages/benefits and General Fund budget workshops.
- Retain the Legislative Policy and Initiatives Engagement Committee, Regional Recycled Water Committee, Sunrise Ranch Property Committee, Fiscal Policy Committee, and Cost of Service Study Committee. The Cost-of-Service Study remains active and is expected to continue for approximately another year; its need should be reassessed upon completion.
- Retain formal external representation, including the Conservation Trust, ACWA/JPIA, Bear Valley Mutual Water Company, and Watershed Infrastructure Financing Authority (WIFA). Correct the WIFA listing to identify Director Velasquez as Treasurer; formal JPA appointments remain subject to Board action.
- Remove Maven's Notebook from the Board appointment roster and administer the relationship as an Agency sponsorship and information resource. Review other external assignments during the January 2027 appointment process.

The revised list reflects opportunities to streamline the committee structure, clarify responsibilities, and ensure committees continue to serve a meaningful purpose. With the November 2026 elections now completed, this update provides an opportunity for the Board to review the proposed changes before considering committee assignments and external appointments in early 2027. Staff will continue coordinating with District Counsel to ensure the proposed committee structure and classifications comply with the Brown Act.

Fiscal Impact

There is no fiscal impact associated with this item.

Attachment

1. Summary of Board Committees and External Appointments

Summary of Board Committees and External Appointments

A. Internal Board Committees

Committee / Appointment	Current assignment*	Purpose / Description	Recommendations Based on Board Direction
Legislative Policy and Initiatives Engagement Standing Committee	Chair: Botello; Vice Chair: Harrison	Promotes the Agency's mission and goals to elected officials and advocates for long-term policies and initiatives.	Retain; legislative issues warrant ongoing Board feedback.
~~Climate Resilience Ad hoc Committee~~	~~Chair: Longville;~~ ~~Vice Chair: Kielhold~~	~~Addresses climate-change risks, resilience planning, and outside funding strategies.~~	~~Consolidate into Headwaters Resilience Partnership; retire separate assignment, subject to Board action.~~
Headwaters Resilience Partnership Standing Committee	Chair: Longville; Vice Chair: Kielhold	Develops partnerships with the U.S. Forest Service and stakeholders to address wildfire and other climate-related watershed risks.	Retain; incorporate climate resilience committee scope and provide annual report on accomplishments and next-year priorities.
Active Recharge/PERC Projects Policy Ad hoc Committee	Chair: Longville	Focuses on planning and implementation of Active Recharge Transfer Projects with the San Bernardino Valley Water Conservation District and other project partners.	Retain as an Ad hoc committee available for specific matters as needed, likely 1-2 times per year; align director membership with PERC Policy Committee where practicable.
Regional Recycled Standing Water Committee	Chair: Kielhold; Vice Chair: Botello	Discusses regional recycled-water initiatives and implementation of related projects with partner agencies' elected officials and staff.	Retain; convene for meaningful regional matters related to recycled water including potential desalter discussions and funding opportunities; report activity to Board.
Sunrise Ranch ~~Property~~ Ad hoc Committee	Chair: Kielhold; Vice Chair: Longville	Provides preliminary review and feedback to staff on Sunrise Ranch property-related matters and site-wide planning considerations, as needed, prior to presenting recommendations or proposed actions to the full Board of Directors.	Retain for specific property matters and progress updates on the next phase of planning for the project, retain as Ad hoc to have available as needed; provide feedback to staff, report activity to Board.
~~State Water Project Committee~~	~~Chair: Harrison;~~ ~~Vice Chair: Botello~~	~~Provides designated Board representation on State Water Project matters.~~	~~Eliminate; monthly SWP updates are provided to full Board.~~

Revised for December 3, 2026, Board Review | Proposed changes pending Board action

Legend: Green – Consolidate, ~~Struck Through~~ – Remove, Highlighted Green – Change and/or New Addition

Committee / Appointment	Current assignment*	Purpose / Description	Recommendations Based on Board Direction
Cost of Service Study Ad hoc Committee	Chair: Kielhold; Vice Chair: Longville	Provides preliminary review and feedback to staff on the Cost-of-Service Study, as needed, prior to presenting recommendations or proposed actions to the full Board of Directors.	Retain while study is active and technical work is ongoing; reassess upon completion of study.
Fiscal Policy Ad hoc Committee	Chair: Kielhold; Vice Chair: Velasquez	Provides preliminary review and feedback to staff on fiscal policy and other financial issues, as needed, prior to presenting recommendations or proposed actions to the full Board of Directors.	Retain for focused fiscal-policy review, as needed.
Personnel/Workforce Development Ad hoc Committee	Chair: Not Yet Assigned; Vice Chair: Not Yet Assigned	Provides preliminary review and feedback to staff on Personnel and Workforce Development matters, as needed, prior to presenting recommendations or proposed actions to the full Board of Directors.	Retain for specific subject-focused matters as needed throughout the year, estimated approximately 2-3 times annually.

B. External Governing Boards, Shareholder Roles, and Appointments

Committee / Appointment	Current assignment*	Purpose / Description	Updated disposition / Board direction
San Bernardino Valley Conservation Trust Governing Board	Chair: Kielhold	Represents Agency interests on the nonprofit Conservation Trust governing board.	Retain - Formal governance responsibility.
ACWA/JPIA Committee	Chair: Harrison; Vice Chair: Velasquez	Represents the Agency on insurance and risk-management matters with ACWA JPIA.	Retain - Risk-management representation.
Bear Valley Mutual Water Company Shareholder	Shareholder Representative: Huang (staff)	Represents Agency shares during the annual shareholder meeting.	Retain - Ownership/shareholder responsibility.
Western Heights Water Company	Shareholder Representative: TBD (staff)	Represents Agency shares during the annual shareholder meeting.	Retain - Ownership/shareholder responsibility.
~~Tres Lagos Mutual Water Company Board~~	~~Chair: Longville;~~ ~~Vice Chair: Harrison~~	~~Serves as Board and officers of the Mutual Water Company, of which the Agency owns majority shares.~~	~~Remove; Agency no longer holds shares.~~
SAWHA	Chair: Velasquez Alt: Botello	Serves as Board for a JPA focused on hydro power generation.	Retain - Formal JPA governance responsibility.
SAWPA	Botello; Harrison	Serves as Commissioner for a JPA focused on operations of the Brine Line and other Watershed Initiatives	Retain - Formal JPA governance responsibility.
Upper Santa Ana River Watershed Infrastructure Financing Authority (WIFA) Board	President: Harrison; Alternate: Botello; Treasurer: Velasquez; Secretary: Macedo	Serves as Board for a JPA focused on securing and administering infrastructure funding.	Retain - Formal JPA governance responsibility.
ACWA Groundwater Committee	Harrison; Kielhold	ACWA committee participation requires Director application and Board authorization.	Retain as external appointment while Directors remain active participants.
CSDA Legislative Committee	Harrison	CSDA committee participation requires Director application and Board authorization.	Retain as external appointment while active.
CSDA Bylaws Committee	Harrison	CSDA committee participation requires Director application and Board authorization.	Retain as external appointment while active.
SB Countywide Oversight Board	Saks (staff); Alternate: Harrison	Appointment is selected by special districts receiving RDA trust-fund revenues; election administered by LAFCO.	Retain - formal external oversight-board representation.

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Committee / Appointment	Current assignment*	Purpose / Description	Updated disposition / Board direction
Association of San Bernardino County Special Districts Governing Board	Harrison	Requires application and Board authorization.	Retain as external appointment while active.
National Habitat Conservation Plan Coalition Government Affairs Committee	Harrison	Voluntary coalition committee formed annually to address government-affairs matters.	Retain as external appointment while active.
~~Maven's Notebook~~	~~Longville~~	~~Independent source for California water news and information; the Agency is a sponsor.~~	~~Remove from Board appointment roster; manage as Agency sponsorship/information resource.~~
League of Women Voters Water Committee	Longville	Monitors and recommends action on water issues in California.	Retain only while Director participation remains active; review annually.
Infrastructure Funding Alliance	Longville	Develops and advocates strategies for environmentally and fiscally sustainable infrastructure projects.	Retain only while Director participation remains active; review annually.
The Climate Center Governing Board	Longville	Supports climate solutions in California through external governing-board service.	Retain only while Director participation remains active; review annually.
SAWPA SAR Trail Round Table/Task Force	Harrison	Continues regional planning efforts for completion of the Santa Ana River Trail.	Retain while the regional task force remains active.
SAWPA Subcommittee PA-24	Chair - Harrison Vice Chair- Botello Alt: Director Velasquez	Project Agreement 24 focuses on the Operations and Maintenance of the Inland Empire Brine Line.	Retain as external appointment while active.
SAWHA Operations and Technical Committee	TBD	Committee reviews matters involving the SAWHA budget, outreach, permitting, engineering, environmental issues, and contracts before they are presented to the Board.	Retain - Formal JPA governance responsibility.