The meeting teleconference will begin shortly

Listen to the meeting by using your computer or tablet speakers or by calling (877) 853-5247 using meeting ID 684-456-030

View the live meeting presentation at https://us04web.zoom.us/j/684456030

Public comments, suggestions or questions regarding technical issues may be emailed to comments@sbvmwd.com

Please use the chat feature in the Zoom toolbar to let the moderator know that you would like to make a comment during the meeting.

Your microphone will be muted during the meeting to reduce background noise. Click on the microphone icon to unmute your microphone if needed.
Call to Order

Board of Directors Workshop - Policy
Thursday, April 9, 2020

Chairperson – Director Longville
Vice-Chair – Director Kielhold
Introductions

Following the introduction of Directors and District staff, participants may use this time to state their name and agency/affiliation in order to be included in the formal record of attendees.
Public Comment

Any person may address the Board on matters within its jurisdiction.

- Please use the chat feature on the Zoom toolbar or digitally raise your hand to let the moderator know you would like to make a comment.
Summary of Previous Meeting (Pg. 3)

Board of Directors Workshop – Policy – March 12, 2020
Discussion Item 4.1 (Pg. 7)

Kristeen Farlow, Manager of Water Use Efficiency/External Affairs

Discuss State and Federal Legislative Update – April 2020

Staff Recommendation
Receive and file.
State Legislative Highlights

COVID-19

• Senate and Assembly passed a $1.1 billion relief package

• California Legislative session has been suspended, effective March 20 until April 13
State Legislative Highlights (cont.)

OTHER LEGISLATION

**AB 352** – Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2020

**AB 3256** – Wildfire Prevention, Safe Drinking Water, Climate Resilience, Drought Preparation, and Flood Protection Bond Act of 2020

**AB 2693** – Watershed Restoration Administration: Oroville, Shasta, and Trinity Reservoirs

**SB 1052** – Water quality: municipal wastewater agencies

Proposition 68
State Legislative Highlights (cont.)

OTHER

Sacramento Visits during the ACWA Legislative Days

Joint letter related to septic-to-sewer considerations within bond funding
Federal Legislative Highlights

COVID-19

- Three bills passed including the Coronavirus Aid, Relief, and Economic Security (CARES) Act
- Committees impacted
- Legislators working within their District’s
Federal Legislative Highlights (cont.)

OTHER

• All District appropriations requests submitted to legislative offices; Legislators must submit them by April 3

• Great American Outdoors Act
Staff Recommendation
Receive and file.
Discussion Item 4.2

Kristeen Farlow, Manager of Water Use Efficiency/External Affairs

Consider Contract Agreement with The Gualco Group, Inc.

Staff Recommendation
Staff recommends the Board of Directors discuss this item and forward to a future Board Meeting for consideration.
The Gualco Group, Inc.’s, Role as the District’s State Lobbyist

- Engage in legislative and regulatory matters in State government;
- Monitor, track, gather intelligence, and advocate issues and bills identified as key to the interests of Valley District;
- Provide issue and legislative tracking updates on key developments;
- Prepare correspondence, draft position letters, written summaries, and legislative tracking reports;
- Coordinate meetings in Sacramento as well as within the District with legislators and key staff members as requested by Valley District;
- Provide Valley District’s voice to stakeholder groups.
Director Comments and Discussion

Staff Recommendation
Staff recommends the Board of Directors discuss this item and forward to a future Board Meeting for consideration.
Consider Developing Standardized Process for the Board of Directors to Consider and Direct Staff Regarding Individual Board Member Requests

Staff Recommendation
Board of Directors discuss the policy to provide direction regarding the issue.
OBJECTIVES:

- Give full Board opportunity to consider an activity requested by one Director that uses District resources.

- Facilitate better understanding of staff time required to meet Director requests for Board consideration.

- Ensure all Directors are aware of the activities requested by other Directors.

- Provide clear direction to General Manager and staff regarding consent of the Board.

DATE:

TO: Board of Directors

FROM: NAME

SUBJECT: Director's Request for Consideration by Board

I. Director's Requested Activity to be Considered by the Board:

II. Justification of Activity's Value to Valley District and/or the Board:

III. Estimated Staff Time Required (To Be Completed by Staff):

IV. Estimated Cost and/or Staff Time (To Be Completed by Staff):
Director Comments and Discussion

T. Milford Harrison
President

Paul Kielhold
Vice President

Susan Longville
Treasurer

June Hayes
Director

Gil Navarro
Director

Staff Recommendation
Board of Directors discuss the policy to provide direction regarding the issue.
Discussion Item 4.4

Heather Dyer, General Manager

Discussion of Best Practices Related to Board Members Speaking at Outside Meetings as an Individual or on Behalf of the District

Staff Recommendation
Board of Directors discuss the policy to provide clarifications and reiterate expectations regarding the issue.
Representing an Official District Position

In order to ensure that they are properly representing their positions as elected officials of the San Bernardino Valley Municipal Water District, Board members should adhere to the following guidelines:

1. Board members may use their title only when conducting official District business, for information purposes, or as an indication of background and expertise.

2. Once the Board of Directors has taken a position on an issue, all official District correspondence regarding that issue will reflect the Board’s adopted position.

3. In most instances, the Board will authorize the President of the Board to send letters stating the District’s official position to appropriate legislators.

4. No Board member is permitted to attend a meeting of any outside agency or organization as an official representative of the District without prior Board authorization. Meetings of outside agencies and organizations that are included on the District’s list of Representative Assignments are to be attended by the designated Board member and/or alternate. Other Directors are not prohibited from attending, but may not participate or request compensation.

5. If a member of the Board appears before the meeting of another governmental agency organization to give a statement on an issue affecting the District (Including Representative Assignments), the Board member shall indicate the majority position and opinion of the Board. (NOTE: Board members shall report on any actions taken at the next Board meeting).

6. Personal opinions and comments that may be contrary to adopted policy may be expressed only if the Board member clarifies that these statements do not reflect the official position of the Board or the District. To be clear, any Director may speak on any matter as an individual at any time.

7. Board members should exercise caution when utilizing the news media, social media or other forms of communications to specifically express views which are in opposition to adopted Board policy. Again, the Board member must clarify that these statements do not reflect the official position of the Board or the District.

8. When two Board members are authorized/assigned by the Board to attend a meeting as the District’s official representative, other Board members may not participate at the meeting in order to avoid violations of the Ralph M. Brown Act.

9. Attendance at a water retail meeting, council meeting, or other meeting of an outside agency or organization and reporting on activities or decisions made by the District will not be considered as violating the provisions of the Handbook provided that any reports or discussions either reflect the decisions made by the Board as a whole or are identified as being presented by the Board member “speaking as an individual” and not as the official position of the Board. Qualification for per diem will depend on the specific meeting and whether it is approved categorically or by Board action and will be determined under the District’s current adopted Resolution titled Establishing Rules and Procedures for Compensation of Directors and for Reimbursement of Directors and Staff, a current copy of which is included in Appendix 2 of this Handbook.
Director Comments and Discussion

T. Milford Harrison  
President

Paul Kielhold  
Vice President

Susan Longville  
Treasurer

June Hayes  
Director

Gil Navarro  
Director

Staff Recommendation
Board of Directors discuss the policy to provide clarifications and reiterate expectations regarding the issue.
Discussion Item 4.5

Heather Dyer, General Manager

Discussion of District Policy Related to the Rights, Roles, and Responsibilities of Assigned Primary Representatives

Staff Recommendation

Board of Directors discuss the policy to provide clarifications and reiterate expectations regarding the issue.
Representing an Official District Position

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Director Comments and Discussion

T. Milford Harrison
President

Paul Kielhold
Vice President

Susan Longville
Treasurer

June Hayes
Director

Gil Navarro
Director

Staff Recommendation
Board of Directors discuss the policy to provide clarifications and reiterate expectations regarding the issue.
Adjournment