The meeting teleconference will begin shortly

Listen to the meeting by using your computer or tablet speakers or by calling (877) 853-5247 using meeting ID 684-456-030

View the live meeting presentation at https://sbvmwd.zoom.us/j/684456030

Public comments, suggestions or questions regarding technical issues may be emailed to comments@sbvmwd.com

Please use the chat feature in the Zoom toolbar to let the moderator know that you would like to make a comment during the meeting or use the digital “raise hand” function in Zoom.

Please mute your microphone during the meeting to reduce background noise. Click on the microphone icon to unmute your microphone if needed.
NOTICE REGARDING (COVID-19)

Before we begin, the record will reflect that pursuant to the provisions of Executive Order N-29-20 issued by Governor Gavin Newsom on March 19, 2020, this meeting will be conducted by teleconference only.

Please note that all actions taken by the Board during today’s meeting will be conducted by a roll call vote.
Call to Order

Regular Meeting of the Board of Directors
Tuesday, September 1, 2020
Roll Call

T. Milford Harrison
President

Paul Kielhold
Vice President

Susan Longville
Treasurer

June Hayes
Director

Gil Navarro
Director
Public Comment

Any person may address the Board on matters within its jurisdiction.

* Please use the chat feature on the Zoom toolbar or digitally raise your hand to let the moderator know you would like to make a comment.
Board Motion & Roll Call Vote

Staff Recommendation
To approve the minutes of the August 18, 2020 Regular Meeting of the Board of Directors as presented

T. Milford Harrison
President

Paul Kielhold
Vice President

Susan Longville
Treasurer

June Hayes
Director

Gil Navarro
Director
Consider Agreement with the Inland Empire Resource Conservation District for Water Education Programming Fiscal Year 2020-2021

Staff Recommendation
Authorize the General Manager to execute an agreement with IERCD for the Performance of Water Conservation Public Outreach Program for a cost not to exceed $30,000.
Background

- The District has worked with IERCD since 2007
- They manage and perform student education programs, adult programs and educational workshops
- Requirements from AB 1668 and SB 606 – *Making Water Conservation a Way of Life*
Results of 2019-2020 Year

- 97 classroom presentations
- Six landscape workshops
  - Three in-person
  - Three Online
- One teacher workshop
- Online resources
  - At-home activities for kids and families
  - Classroom activities for teachers
- Estimated reach of 3,000 students and adults
- Total cost of $25,900
Proposal for 2020-2021

- All in-person programs have shifted online
- Online materials
- Live or recorded classroom presentations
- Goal of 100 presentations
- Downloadable content and narrated presentations

- Online Landscape Workshops
  - 4-6 workshops
- Virtual Project WET Teacher Workshops
  - Two workshops
- Contract as a *not to exceed* $30,000
Board Motion & Roll Call Vote

Staff Recommendation
Authorize the General Manager to execute an agreement with IERCD for the Performance of Water Conservation Public Outreach Program for a cost not to exceed $30,000.
Consider Funding Support for the San Bernardino Municipal Water Department Water Use Efficiency Pilot Project

Staff Recommendation
Approve providing 50% financial support for the San Bernardino Municipal Water Department Water Use Efficiency Pilot Project.
Background

- Valley District assists the retail water providers in meeting their demand reductions.
- This includes water education, water use efficiency rebates, or technical assistance.
- Our typical reimbursement on residential programs is 25% to the retailers.
San Bernardino Municipal Water District

PROPOSED:
WEATHER BASED IRRIGATION CONTROLLER PILOT PROJECT

Goals:
• Address inefficient water use on landscapes.
• Identify areas for alternative irrigation solutions.
• Reduce overall water use.
• Contribute to achieving water-use efficiency goals.
Pilot Project Details

• 150 participants
• Residents and small to medium-size commercial sites
• Conduct site assessments;
• Gather irrigation data;
• Provide repairs as needed;
• Install a WBIC.
Marketing

- Target marketing to the high-water users
- General marketing to all customers
- Ensure equity among City’s seven wards
- Valley District will market on our social media and website as well as announce at online workshops
# The Numbers

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Participants</td>
<td>150</td>
</tr>
<tr>
<td>Cost per site</td>
<td>$1,034 - $1,141</td>
</tr>
<tr>
<td>Estimated total project costs</td>
<td>$181,918</td>
</tr>
<tr>
<td>50% cost share from Valley District</td>
<td>$90,959</td>
</tr>
<tr>
<td>Estimated water savings</td>
<td>16 - 28 acre feet per year</td>
</tr>
</tbody>
</table>
Consider 50% contribution to this pilot project
City will assess success of program after one year
If successful, this program would be offered to all customers in the City and request the 25% reimbursement from Valley District
Valley District will be recognized as a project partner
Valley District does have the $90,959 available in the Water Use Efficiency fund
Valley District will use the results/lessons from this Pilot to consider future, regional program
Board Motion & Roll Call Vote

Staff Recommendation
Approve providing 50% financial support for the San Bernardino Municipal Water Department Water Use Efficiency Pilot Project.
Appointment of an Alternate Member to the Santa Ana Watershed Project Authority Project Agreement 24 Committee

Staff Recommendation
The Board President appoint an alternate to the SAWPA PA-24 committee.
Board Motion & Roll Call Vote

Staff Recommendation
The Board President appoint an alternate to the SAWPA PA-24 committee.

T. Milford Harrison
President

Paul Kielhold
Vice President

Susan Longville
Treasurer

June Hayes
Director

Gil Navarro
Director
Discussion Item 3.4

Mike Esquer – Senior Project Manager
Brent Adair - Project Manager II

Update on Administration Building Office Remodeling Project

Staff Recommendation
Staff recommends that the Board ratify the expenditures for a total of $39,673 for the remodeling work and authorize a budgetary authority in the amount of $33,500 for the CEO/General Manager to complete the procurement and the project for a total amount of $73,173.
On June 16, 2020, as part of the Board of Directors’ consideration of the FY20/21 General Fund Budget, a budget line item of $100,000 for the Administration Building Office Remodeling Project was approved. The office remodel budget accommodates 3 new staff approved by the Board.

Following the completion of the design, staff solicited proposals from different trades for general tenant improvement, electrical and HVAC work. Staff also pre-purchased four raw doors and frames for the project.

The upstairs construction work has been substantially completed. Staff recommends that the Board ratify the expenditures to date for the remodeling work which totals $39,673 and authorize a budget authority in the amount of $33,500 for the CEO/GM to procure furnishings and complete the remodeling project.
## BUDGET REVIEW

### Administrative Building Office Remodel Project

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Percent (%) of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Authorized Budget Amount</td>
<td>$100,000</td>
<td>100%</td>
</tr>
<tr>
<td>Tenant Improvements</td>
<td>$24,857</td>
<td>24.9%</td>
</tr>
<tr>
<td>Electrical</td>
<td>$6,500</td>
<td>6.5%</td>
</tr>
<tr>
<td>HVAC</td>
<td>$3,283</td>
<td>3.3%</td>
</tr>
<tr>
<td>Pre-purchase Items</td>
<td>$5,033</td>
<td>5.0%</td>
</tr>
<tr>
<td>Door Finishing</td>
<td>$3,500</td>
<td>3.5%</td>
</tr>
<tr>
<td>Furniture</td>
<td>$30,000</td>
<td>30.0%</td>
</tr>
<tr>
<td><strong>Total Estimated Project Costs</strong></td>
<td>$73,173</td>
<td>34.6%</td>
</tr>
<tr>
<td><strong>Over/Under Budget</strong></td>
<td>$(26,827)</td>
<td></td>
</tr>
</tbody>
</table>
Staff Recommendation

Staff recommends that the Board ratify the expenditures for a total of $39,673 for the remodeling work and authorize a budgetary authority in the amount of $33,500 for the CEO/General Manager to complete the procurement and the project for a total amount of $73,173.

T. Milford Harrison
President

Paul Kielhold
Vice President

Susan Longville
Treasurer

June Hayes
Director

Gil Navarro
Director
Reports Item 4.1

SAWPA Meeting Report
September 1, 2020, Regular Meeting
Commission
of the Santa Ana Watershed Project Authority

- Received the following informational reports:
  - Legislative Report | West Coast Advisors
  - Accomplishments 2020 | Goals 2021 | Rich Haller

- Took the following action:
  - Adopted the 2019 Santa Ana River Watershed Sustainability Assessment.
  - (1) Received and file this status report regarding the Task 2 Report for Assessing Homelessness Impact on Water Quality, Riparian and Aquatic Habitat in Upper Santa Ana River Watershed as prepared by GEI Consultants, and (2) Commissioner Harrison revised the motion as follows: Continue this item for 2 months, 60 days, with the understanding that we will attempt to get responses from other involved agencies about funding, allowing the Commissioners time to have discussions with their respective Member Agency General Managers in the interim.
Reports Item 4.2
Director’s Primary Representative and Activity Report

T. Milford Harrison
President

Paul Kielhold
Vice President

Susan Longville
Treasurer

June Hayes
Director

Gil Navarro
Director
Reports Item 4.3  (Pg. 43)

Board of Directors’ Workshop – Resources, August 6, 2020
Board of Directors’ Workshop – Engineering, August 11, 2020
Board of Directors’ Workshop – Policy, August 13, 2020
Announcements Item 5.1 (Pg. 52)

September 3, 2020 – Board of Directors’ Workshop - Resources, 2:00 p.m. by teleconference

September 8, 2020 – Board of Directors’ Workshop – Engineering, 2:00 p.m. by teleconference

September 10, 2020 – Board of Directors’ Workshop – Policy, 2:00 p.m. by teleconference

September 15, 2020 – SAWPA Commission Meeting, 9:30 a.m. by teleconference

September 15, 2020 – Regular Board Meeting, 2:00 p.m. by teleconference
6.1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: Portions of City of Redlands/unincorporated San Bernardino County (APNs 0168-351-09, 0168-351-10, 0168-351-11)
Agency negotiator: Heather Dyer, Wen Huang, Mike Esquer
Negotiating parties: Md7, LLC, on behalf of Verizon Wireless
Under negotiation: Price and terms of payment

6.2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(a),(d)(1) – Endangered Habitats League v. U.S. Army Corps of Engineers - Case No. 2:16-CV-09178 (U.S. District Court, Central District of California)

6.3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: Southern California Edison East End Hydroelectric Generation Plants
Agency negotiator: Heather Dyer, Wen Huang
Negotiating parties: Southern California Edison Company
Under negotiation: Price and terms of payment
Adjournment